

**Field of study:****Political Science****Subject: Administracja publiczna**

Level of study: undergraduate studies

System of study: Full-time

Profile of studies: practical

Subject: Administracja publiczna

Form of classes and the ECTS points

	Number of hours	ECTS points	Credit
exercises	30		credit with mark
Total	30	5	

Aims of teaching

The aim of the course is to provide students with knowledge of public administration in Poland. The aim is also to familiarize basic problems in the field of public administration: problems of organization of central and local administration in Poland and also basic concepts such as public administration, administrative staff and the relationship between administration and law.

Intended learning outcomes

KNOWLEDGE		
SYMBOL	DESCRIPTION	REFERENCE TO THE PROFILE OUTCOME
P_W1	Has advanced knowledge in the Polish, European and global dimension about the state, power, politics, administration and law, also about the principles of the political system	Pol_WG05
SKILLS		
SYMBOL	DESCRIPTION	REFERENCE TO THE PROFILE OUTCOME
P_U1	Is able to correctly use normative systems and selected norms and rules (legal, professional, moral) in order to solve a specific task in the fields of science and scientific disciplines appropriate for the studied field of study	Pol_UW05
SOCIAL COMPETENCES		
SYMBOL	DESCRIPTION	REFERENCE TO THE PROFILE OUTCOME
P_K1	Appreciates the importance of political science disciplines for the development of knowledge about politics and correct relations in society, is aware of the need to actively participate in projects describing and analyzing the most important determinants / cultural, demographic, social, political, economic / contemporary political relations	Pol_KK03

Course content

NUMBER	DESCRIPTION	FORM OF CLASSES	NUMBER OF HOURS
1	1. Public administration - definition	exercises	1 / 1
2	2.Public choice theory - bureaucracy , policy making.	exercises	5 / 5
3	3.Bureaucracy - definition.	exercises	3 / 3
4	4.Administration - definition	exercises	4 / 4
5	5.Public administration and local government 6	exercises	6 / 6

NUMBER	DESCRIPTION	FORM OF CLASSES	NUMBER OF HOURS
6	6. Administrative elites - technocracy, civil service.	exercises	11 / 11

Conditions of completion

EXERCISES

TYPE OF CREDIT	CREDIT INFLUENCE (IN %)
Exam (for the lecturers only)	80
Presence in classes	20

Teaching methods

- discussion in the class

Reading (compulsory)

- Aalberts, T.E., . Constructing Sovereignty between Politics and Law 2012
- O.Nay., . Lexique de science politique, 2017

Reading (additional)

- Lack of literature

Odniesienie efektów przedmiotowych do efektów kierunkowych, treści kształcenia, metod weryfikacji

SYMBOL	REFERENCE OF A GIVEN OUTCOME TO THE PROFILE OUTCOME	REFERENCE OF A GIVEN OUTCOME TO THE COURSE CONTENT	REFERENCE OF A GIVEN OUTCOME TO THE VERIFICATION METHODS
KNOWLEDGE			
P_W1	Pol_WG05	1 2 3 4 5 6	
SYMBOL	REFERENCE OF A GIVEN OUTCOME TO THE PROFILE OUTCOME	REFERENCE OF A GIVEN OUTCOME TO THE COURSE CONTENT	REFERENCE OF A GIVEN OUTCOME TO THE VERIFICATION METHODS
SKILLS			
P_U1	Pol_UW05	1 2 3 4 5 6	
SYMBOL	REFERENCE OF A GIVEN OUTCOME TO THE PROFILE OUTCOME	REFERENCE OF A GIVEN OUTCOME TO THE COURSE CONTENT	REFERENCE OF A GIVEN OUTCOME TO THE VERIFICATION METHODS
SOCIAL COMPETENCES			
P_K1	Pol_KK03	1 5 6	